

12-2214-6319-8100-3-53112-4960-0-5-3-2

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344009 Professional Development Activity Request

Date 9/30/2019

Activity Request submitted by: Lindsey Giraldo
(name)

Abraham Mallinson Elementary
(school)

Activity aligns with:

- District CSIP Goal: College and Career Readiness
- Building SIP Goal: 50% of students will be low risk or college and career ready in Math and ELA based off of illuminate data.

Activity Focus Area(s):

- Literacy
- At-risk
- Curriculum
- Mathematics
- Technology
- Instructional Strategies/Improvement

Funding Source(s):

- Building
- Department--- Dept. name
- Special Projects (District PD funds)

Approved by: (Both the PD rep and principal must sign)

Bldg. PD rep Lindsey Giraldo
 Bldg principal Sarah Brown

Lindsey Giraldo
 Jennifer Rhoades
 Lizzy Williams
 Madison Kusko
 Sarah Brown

Professional Development Activity Description

List name of activity and briefly describe: Leader In Me Symposium: Attend informative sessions on impactful education topics including Social Emotional Learning, Equity/Bias/Resilience, Mental Health, and Trauma Informed Care. Learn about Leader in Me implementation and how to create success in our building.

Location St. Charles Convention Center-St. Louis, MO Date of activity 1/28/2020-1/29/2020

Participant names Teacher from each grade level (4), Dr. Brown (principal)

Substitute Salary

Substitute costs (\$95 per day w/benefits)
 4 x 2 x 95.00 = 760.00
 # of subs # of days \$95.00 Total

Required Forms (Must be attached to this request)

Authorized Leave Form *
(A separate form must be completed for each participant)

Staff compensation

Stipend (\$20 per hour w/benefits) _____

Time Sheet

(A separate time sheet must be submitted for each participant)

Purchased Services

Airfare (total \$) _____
 Registration* (Total amount) 1,645.00
 Lodging** (Total amount) _____
 Consultant Fee _____

Travel Request/Reimbursement Form

Travel Request/Reimbursement Form * Please include copy of registration
 Travel Request/Reimbursement Form** You will need to make your own hotel reservations.
 Consultant Form

Materials/Supplies

Request for Materials and Supplies Form

Grand Total: 2,405.00

<u>Expense Summary:</u>	<u>Cost</u>	<u>Fund</u>
	<u>760.00</u>	<u>Building funds</u>
	<u>1,645.00</u>	<u>Department funds</u>
	<u>1,645.00</u>	<u>Special Projects</u>

Activity:

Approved

Not approved

Prissy LeMay

Building Name: Abraham Mallinson Elementary Activity Date: 1/28/20-1/29/2020

Please provide a brief description of your building activity including your plan for sharing.

It was recommended by Dr. Grant and Dr. Richards that our building consider moving forward with Leader in Me. It has been suggested by other Leader in Me schools to attend the symposium to better understand the program, successful implementation and gathering of resources. At the symposium we will have the opportunity to listen to keynote speakers and participate in workshops that address Social Emotional Learning, Equity/Bias, Resilience, Mental Health and Trauma Informed Care. We will also have the opportunity to tour a Leader in Me school as well as learn about best practices to support students to create lifelong, successful habits.

Criteria for High-Quality Professional Development

**Mark all that apply to the activity described above.*

Part I: High-quality professional development:

- actively engages teachers, over time.
- is directly linked to improved student learning so that all children may meet the Show-Me Standards at the proficient level.
- is directly linked to district and building school improvement plans.
- is developed with extensive participation of teachers, parents, principals, and other administrators.
[*Parent participation may be at the CSIP level]
- provides time and other resources for learning, practice, and follow-up.
- is supported by district and building leadership.
- provides teachers with the opportunity to give the district feedback on the effectiveness of participation in this professional development activity

Part II: Some types of activities that might be considered high-quality professional development if they meet the above requirements are:

- study groups.
- grade-level collaboration and work.
- content-area collaboration and work.
- specialization-area collaboration and work.
- action research and sharing of findings.
- modeling.
- peer coaching.
- vertical teaming.
- other _____

Part III: Topics for high-quality professional development may include:

- content knowledge related to standards and classroom instruction.
- instructional strategies related to content being taught in the classroom.
- improving classroom management skills.
- a combination of content knowledge and content-specific teaching skills.
- the integration of academic and vocational education.
- research-based instructional strategies.
- strategies to assist teachers in providing instruction to children with limited English proficiency to improve their language and academic skills.
- strategies to assist teachers in creating and using classroom assessments.
- instruction in the use of data to inform classroom practice.
- instruction in methods of teaching children with special needs.
- instruction in linking secondary and post-secondary education.
- involving families and other stakeholders in improving the learning of all students.
- strategies for integrating technology into instruction.
- research and strategies for the education and care of preschool children.
- research and strategies for closing achievement gaps between diverse groups of students.
- other _____

Please make a copy of this completed form for your records.